

Tennessee Concrete Association Policies

Approved - February 18th, 2010

Board Position Description

REPORTS TO: TCA Membership

POSITION DESCRIPTION: The Board of Directors of TCA formulates broad policies that govern the activities of the Association that are in the best interest of the membership and the entire industry. Individual directors are responsible both to their constituencies and to the membership as a whole.

GENERAL RESPONSIBILITIES:

- I. Represent the general membership and provide input toward developing recommended solutions to issues of the industry
- II. Actively participate in deliberations of the Board toward establishing policy, fiscal responsibility and strategic planning for the Association, and support established Board policies and decisions.
- III. Support the activities and programs of the Association through participation and attendance by employees from all levels of their represented companies.
- IV. Actively promote the benefits of the Association to insure retention of existing members and aid in recruiting new members for the Association.

SPECIFIC RESPONSIBILITIES:

- I. Attend and participate in all scheduled Board meetings (currently 2 per year).
- II. Actively recruit one or more new members each year.
- III. Each ready mix Board member will be assigned up to four ready mix producer members and agrees to contact those members at least twice annually to inform them about Board and general Association activities and solicit issues for Board consideration.
- IV. Participate directly or have appropriate personnel participate in industry concrete promotion efforts.

I have read the above-stated responsibilities and hereby agree to put forth my best effort to fulfill these responsibilities during my tenure on the Tennessee Concrete Association Board of Directors.

Name