

# Leadership Academy

For Young Association Professionals

- The application fee is \$75
- Attach your current resume to your application
- Attach a Bio and Headshot to your application
- \$500 tuition is due at the start of the Leadership Academy each year

- The application deadline is **September 9, 2009**  
**All materials must be postmarked by this date and received by September 14, 2009**

Mail completed application to:  
ASAE & The Center  
Attn: Leadership Academy  
1575 I Street, NW,  
Washington, DC 20005-1103

## SECTION 1: Personal Information

---

Mr./Ms.	First name	Mi	Last name
---------	------------	----	-----------

---

Title	Company name
-------	--------------

---

Company address	City	State	Zip
-----------------	------	-------	-----

---

Company phone	Fax
---------------	-----

---

E-mail address (please provide to receive confirmations via e-mail)

---

Home Phone Number	Birthday
-------------------	----------

I heard about the Academy from:

Demographics:

Gender:  Female  Male  Transgender

Race/Ethnicity

(Please Check all that apply)

- American Indian or Native American  Native Hawaiian or other Pacific Islander  
 White/Caucasian  Asian  Black/African American  Hispanic or Latino  
 Other \_\_\_\_\_

Sexual Orientation:  Gay  Heterosexual  Lesbian  Bisexual

Disability: I identify as a person with a disability  Yes  No

If yes, please describe if you believe this may affect your participation in the Academy:

In principle and in practice, ASAE & The Center for Association Leadership value and seek diverse and inclusive participation within the field of association management. ASAE & The Center promote involvement and expanded access to leadership opportunity regardless of race, ethnicity, gender, religion, age, sexual orientation, nationality, disability, appearance, geographic location, or professional level.

## SECTION II: Work Experience

Total years full time association/nonprofit experience: \_\_\_\_\_

Total number of years with current organization: \_\_\_\_\_

Total number of years of professional work experience: \_\_\_\_\_

## SECTION III: Education

---

Undergraduate College/University attended

---

Degree

---

Advanced degree or studies

---

Honors, Awards, Honor Societies

## SECTION IV: Organizational Information

Number of Employees: \_\_\_\_\_

Organization's budget size for FY 09: \_\_\_\_\_

## SECTION V: Questions

On a separate sheet of paper, please answer the following questions (**no more than 500 words per question**).

1. Please describe why you want to be part of the Leadership Academy.
2. What do you feel the roles of associations and non-profits are and how do you see yourself aiding this community in the future?
3. Please describe an accomplishment, accolade or achievement that you are most proud of (e.g. community activity, awards received, challenges overcome and so on).
4. Please list all personal or professional volunteer experiences from the last three (3) years.

## SECTION VI: President/CEO Recommendation and Agreement

Please address the question "Why does this applicant deserve a position in the Leadership Academy?" in your letter of recommendation.

---

President/ CEO's Signature

Print name

Date

By signing, the President/CEO recommendation the President/CEO is agreeing to support the recommended employee throughout the course of the Leadership Academy. Additionally, the Company agrees to pay the \$500 Leadership Academy tuition fees per year along with travel expenses and will discuss the terms of this fee with the applicant.

## SECTION VII: Participant Commitment

Each student commits to actively participating in the Leadership Academy and attending each required program. The success of the Leadership Academy is based partly on the student's interactions. Students who do not contribute to the leadership Academy may be asked to withdraw.

The student and organization agree to determine the terms of support and travel associated with attending the Leadership Academy. If a student resigns from the supporting organization, it is between the student and the organization to determine the outcome. Each space in the Leadership Academy is assigned based on the individual student applicants. If a student leaves the organization, the spot is still assigned to that student. The organization will not be able to add a substitute student in the spot. Due to this, it is in the interest of the organization to determine how, or if, the student will be responsible for repayment of the Leadership Academy expenses endured by the organization.

By signing you are stating you have read and agree to the Participant Commitment.

---

Applicant's Signature

Print name

Date

---

President/CEO's Signature

Print name

Date

**PLEASE NOTE: Your application is not considered complete until Section VI, Section VII, and the application fee are received. They must meet all application deadlines to be considered for the Leadership Academy for Young Association Professionals.**