

Professional Development Hours Form for Candidates with a valid exam application

This form is designed for CAE candidates whose CAE exam application was submitted prior to October 10, 2009, before the professional education hours change (25 hour increase from 75 professional development hours to 100 hours) and have a valid CAE exam application on file.

An additional 25 hours of professional development must be submitted to sit for subsequent exams. The form attests that you have continued to meet all other eligibility requirements (e.g. remain free from felony convictions related to the practice of association management). The deadline to submit the additional hours in order to sit for the May exam is March 11, 2011. Please e-mail or fax the form to: [caedep@asaecenter.org](mailto:caedep@asaecenter.org) or 202-220-6441

APPLICANT INFORMATION

Applicant Name: \_\_\_\_\_ ASAE Member ID # (Optional): \_\_\_\_\_  
Title of Present Position: \_\_\_\_\_  
Organization: \_\_\_\_\_

PROFESSIONAL DEVELOPMENT ACTIVITIES

Title of Program: \_\_\_\_\_  
Sponsoring Organization: \_\_\_\_\_  
Date (s) From \_\_\_\_/\_\_\_\_/\_\_\_\_ To \_\_\_\_/\_\_\_\_/\_\_\_\_  
Number of CAE Credit Hours: \_\_\_\_\_  
Description: \_\_\_\_\_  
\_\_\_\_\_

Title of Program: \_\_\_\_\_  
Sponsoring Organization: \_\_\_\_\_  
Date (s) From \_\_\_\_/\_\_\_\_/\_\_\_\_ To \_\_\_\_/\_\_\_\_/\_\_\_\_  
Number of CAE Credit Hours: \_\_\_\_\_  
Description: \_\_\_\_\_  
\_\_\_\_\_

Title of Program: \_\_\_\_\_  
Sponsoring Organization: \_\_\_\_\_  
Date (s) From \_\_\_\_/\_\_\_\_/\_\_\_\_ To \_\_\_\_/\_\_\_\_/\_\_\_\_  
Number of CAE Credit Hours: \_\_\_\_\_  
Description: \_\_\_\_\_  
\_\_\_\_\_

Title of Program: \_\_\_\_\_  
Sponsoring Organization: \_\_\_\_\_  
Date (s) From \_\_\_\_/\_\_\_\_/\_\_\_\_ To \_\_\_\_/\_\_\_\_/\_\_\_\_  
Number of CAE Credit Hours: \_\_\_\_\_  
Description: \_\_\_\_\_  
\_\_\_\_\_

Title of Program: \_\_\_\_\_  
Sponsoring Organization: \_\_\_\_\_  
Date (s) From \_\_\_\_/\_\_\_\_/\_\_\_\_ To \_\_\_\_/\_\_\_\_/\_\_\_\_  
Number of CAE Credit Hours: \_\_\_\_\_  
Description: \_\_\_\_\_  
\_\_\_\_\_

Please Initial \_\_\_\_\_