

Professional Development Hours Form for Candidates with a valid exam application

This form is designed for CAE candidates whose CAE exam application was submitted prior to October 10, 2009, and the professional education hours change (25 hour increase from 75 professional development hours to 100 hours) and have a valid CAE exam application on file.

An additional 25 hours of professional development must be submitted to sit for the exam in May 7, 2010 exam. The form attests that you have continued to meet all other eligibility requirements (e.g. remain free from felony convictions related to the practice of association management). The deadline to submit the additional hours in order to sit for the May exam is March 12, 2010. Please e-mail or fax the form to: caedep@asaecenter.org or 202-220-6441

APPLICANT INFORMATION

Applicant Name: _____ ASAE Member ID # (Optional): _____
Title of Present Position: _____
Organization: _____

PROFESSIONAL DEVELOPMENT ACTIVITIES

Title of Program: _____
Sponsoring Organization: _____
Date (s) From ____/____/____ To ____/____/____
Number of CAE Credit Hours: _____
Description: _____

Title of Program: _____
Sponsoring Organization: _____
Date (s) From ____/____/____ To ____/____/____
Number of CAE Credit Hours: _____
Description: _____

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Sponsoring Organization: _____
Date (s) From ____/____/____ To ____/____/____
Number of CAE Credit Hours: _____
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Date (s) From ____/____/____ To ____/____/____
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Date (s) From ____/____/____ To ____/____/____
Number of CAE Credit Hours: _____
Description: _____

Please Initial _____